

**Order of the Rector of Andrzej Frycz Modrzewski Krakow University
No. 32/2021 of April 21, 2021.**

on the payment of fees for medical programme studies for students admitted to the University for the academic year 2021/2022

Pursuant to Article 23(1) and (2)(10) as well as Article 80(1) to (3) of the Law on Higher Education and Science of July 20, 2018 (Consolidated Text, Journal of Laws of 2020, item 85) in connection with Article 8(1) and (2)(20) of the Statutes of Andrzej Frycz Modrzewski Krakow University, it is ordered as follows:

General provisions

Article 1

1. The Order regulates the payment of fees for medical programme long-cycle Master's degree studies conducted at Andrzej Frycz Modrzewski Krakow University.
2. The Order applies to candidates who have been admitted to studies commencing in the academic year 2021/2022 in the application process (recruitment).
3. Students who have transferred from other higher education institutions as well as those who have been readmitted to the University after having had their registration terminated shall pay their fees in accordance with the regulations in force in the year (semester) of studies in which they have been enrolled.

Article 2

1. Where the course of studies is extended due to reasons attributable to the student, particularly in the event of retaking a semester or an academic year or taking a long-term leave of absence, the student shall pay the tuition fees in line with terms applicable to the admission process with which the studies are continued.
2. The terms referred to in Paragraph 1 are binding for the student on condition that they have been delivered to them or made available by electronic means of communication, and the student has not submitted their withdrawal request at the earliest opportunity.

Article 3

If nothing else results from the further provisions, the prices in PLN shall apply to studies in Polish and prices in EUR to studies in English.

Registration Fee

Article 4

1. A candidate qualified for the first year of study shall pay the registration fee of 2 500 PLN (625 EUR).
2. The payment of the registration fee shall be made within a 7-day period following the enrolment or delivery of the admission decision.

Tuition Fee

Article 5

1. The payment of the tuition fee is due in advance for the entire semester.
2. Starting from the third semester of studies, the tuition fee may also be paid in instalments (5 instalments per semester).

Article 6

1. Starting from the third semester of studies, the student may submit a declaration to the Dean's Office notifying that their further tuition fee payments shall be paid in instalments.
2. Such a declaration must be submitted by January 31 (for the summer semester) or by July 31 (for the winter semester).
3. Once submitted, the declaration shall bind the student until the end of their period of study unless it is withdrawn. The student may withdraw the declaration before the beginning of each subsequent semester. The declaration should be withdrawn within the time limit mentioned in Paragraph 2.
4. The payment of the tuition fee of a student who fails to submit the declaration or has withdrawn the submitted declaration is due in advance for an entire semester.

Article 7

1. The payment of the tuition fee for the first semester of studies is due by October 10, 2021 unless the due date of payment of the registration fee is later than October 10, 2021, in which case both fees shall be paid at once.
2. The payment of the tuition fee for the following semesters is due:
 - 1) for the summer semester – by February 10,
 - 2) for the winter semester – by September 10.

3. The payment of the tuition fee in instalments is due:

- 1) in the winter semester:
 - a) 1st instalment by September 10,
 - b) 2nd instalment by October 10,
 - c) 3rd instalment by November 10 ,
 - d) 4th instalment by December 10 ,
 - e) 5th instalment by January 10 ;
- 2) in the summer semester:
 - a) 1st instalment by February 10,
 - b) 2nd instalment by March 10,
 - c) 3rd instalment by April 10,
 - d) 4th instalment by May 10,
 - e) 5th instalment by June 10.

Article 8

The tuition fee for one semester of studies paid in advance is:

	1 st year	2 nd year	3 rd year	4 th year	5 th year	6 th year
Studies in Polish	22 000 PLN	23 000 PLN	25 000 PLN	27 000 PLN	27 000 PLN	25 000 PLN
Studies in English	7 500 EUR	7 850 EUR	8 500 EUR	9 200 EUR	9 200 EUR	8 500 EUR

Article 9

The tuition fee for one semester of studies paid in instalments is:

		2 nd year	3 rd year	4 th year	5 th year	6 th year
Studies in Polish	5 x	4 600 PLN	5 000 PLN	5 400 PLN	5 400 PLN	5 000 PLN
Studies in English	5 x	1 570 EUR	1 700 EUR	1 840EUR	1 840 EUR	1 700 EUR

Examinations and Credits

Article 10

No fees are charged for examinations and course credits, including resits.

Article 11

The postponement or reinstatement of the date of examination or course completion shall result in the payment of additional 100 PLN (25 EUR) by the student for each new date defined.

Conditional Entry, Course Retake, Studying in Advance

Article 12

The student shall pay 200 PLN (50 EUR) for each short-term conditional entry.

Article 13

1. The course or courses that are to be retaken as well as those completed while studying in advance require a payment of 750 PLN (200 EUR) for each ECTS credit.
2. Retaking a course of physical education requires a payment of 300 PLN (75 EUR)
3. The tuition fee of a student who received an advance credit shall be reduced by the amount specified in Paragraph 1 in the semester in which the completed course should be taken in the regular course of studies.

Semester Retake, Leave of Absence

Article 14

The tuition fee during a semester retake shall be paid on general terms.

Article 15

1. The student on a long-term leave of absence shall pay 400 PLN (100 EUR) for each semester which they spend on a leave of absence.
2. The student applying for a long-term leave of absence shall attach the proof of payment of the fee referred to in Paragraph 1 to their application. The payment shall be reimbursed if the leave of absence is not granted.

Individual Study Plan and Programme or Individualised Organisation of Studies

Article 16

1. A student who was granted an individual study plan and programme or an individualised organisation of studies shall pay:

- 1) the tuition fee on general terms, and
 - 2) 600 PLN (150 EUR) for each additional ECTS credit in a semester.
2. If the student's individual study plan consists in studying in a particular semester an additional course or courses not included in the medical programme studies, the fee referred to in Paragraph 1(2) is 100 PLN (25 EUR) per ECTS credit.

Article 17

1. The fee referred to in Article 16(1)(2) shall not be collected if the individual study plan programme or the individualised organisation of studies shall consist in transferring a course from an earlier semester to a later one and the student has already included the corresponding payment in the tuition fee.
2. If the course that exceeds the ECTS credits in a semester is covered by the study plan for a later semester of studies, the payment made in accordance with Article 16(1)(2) is made on account of the tuition fee for the later semester of studies.

Curricular Differences, Extracurricular Classes and Compensatory Classes

Article 18

1. The fee for the curricular differences is 750 PLN (200 EUR) for every ECTS credit due for completion in this mode.
2. Fees referred to in Article 12 and Article 13(1) related to the course constituting a curricular difference shall be collected in accordance with the general provisions.

Article 19

The tuition fee covers the costs of conducting the courses included in the study plan of a particular field and mode of study and level of education. The tuition fee does not cover the costs of participation in extracurricular classes, not covered by the study plan.

Obligatory Insurance

Article 20

1. Before admitting students to practical classes, the University obtains a civil liability insurance and a post-exposure prophylaxis (PEP) treatment insurance for them.
2. Insurance costs are included in the tuition fee.

Payment Deadlines Referred to in Article 13(1), Article 16(1)(2) and (2), and Article 18(1).

Article 21

1. Fees referred to in Article 13(1), Article 16(1)(2) and (2), and Article 18(1) are paid within the time limit set for the payment of the first instalment in the semester in which the student is obliged to complete the retaken course or the course completed with advance standing or the curricular difference or the course that causes the number of ECTS credits to exceed as referred to in Article 16(1)(2) and (2).
2. If the decision by which the student is obliged to retake a course or complete a curricular difference, or the decision under which the student acquired the right to study according to an individual study plan and programme or an individualised organisation of studies or the right to study in advance, was issued less than 7 days before the deadline referred to in Paragraph 1 or after this deadline, the deadline for payments of fees referred to in Paragraph 1 is 7 days from the moment the student is given the decision.

Readmission to the University, Transfer from Another Higher Education Institution

Article 22

1. A student who has been readmitted to medical programme studies after having had their registration terminated shall pay the registration fee in the amount of 1000 PLN (250 EUR). The same registration fee is made by a student from another higher education institution, who transfers to the University to medical programme studies.
2. The registration fee is paid within 7 days of receiving a decision allowing readmission to studies or a decision allowing a student to transfer from another higher education institution.

Payments for Student ID Card, for Additional Copy of the Diploma and Supplement to the Diploma and for Duplicates

Article 23

The University collects fees for issuing:

- 1) an additional copy of the diploma in a foreign language (one copy free of charge),
- 2) an additional copy of the supplement to the diploma in a foreign language (one copy free of charge),
- 3) a duplicate of the diploma or the supplement to the diploma,

- 4) a student ID card and a duplicate of the student ID card
- in the amount specified by the Minister competent for issues of Higher Education and Science

Final Provisions

Article 24

In nothing else results from the previous provisions, exemption from the obligation to complete certain courses and inclusion of the grades already received by the student in the course of their hitherto studies does not impact the amount of the tuition fee due or any other study payments.

Article 25

1. Late payment of the fees specified in the preceding provisions that exceeds the deadlines specified shall result in statutory interest being charged for each day of delay.
2. The student shall be obliged to pay the interest specified in Paragraph 1 without a separate notice.

Article 26

1. In well-grounded cases, the Rector or a University employee appointed by him may refrain from calculating the above mentioned fees, postpone payment deadlines, refrain from or remit the accrued interest.
2. The possibility of refraining from calculating the interest due specified in Paragraph 1 shall not apply to the tuition fee, unless the contract to which the university is a party specifies otherwise.

Article 27

1. The due amounts specified in the preceding provisions shall be paid into the University bank account (cash deposit to a bank account, transfer order, cash deposit machine).
2. If the due amounts specified in the preceding provisions are paid into the University bank account, the day the payment is received to the University's account is considered to be the day of payment.

Article 28

If particular studies shall not commence due to inadequate number of candidates, the application, registration and tuition fees shall be reimbursed.

Article 29

1. If the student's studies shall be terminated during the semester or a withdrawal request has been submitted in writing or if they have transferred to a different higher education institution or if they are disciplinarily expelled from the University, the tuition fee paid in advance for the entire semester shall be reimbursed in the part proportional to the period covering the remaining course meetings in the given semester.
2. The period covering the remaining course meetings is counted starting from the day on which the decision referred to in Paragraph 1 became final, and in the event of withdrawal, from the first day of the month following the month in which the student submitted their withdrawal request.
3. Provisions of Paragraphs 1-2 shall apply accordingly in the case of the tuition fee paid in instalments and payments specified in Article 13(1), Article 16(1)(2) and (2), and Article 18(1).
4. The remaining fees, in particular the application fee and the registration fee, shall not be reimbursed.

Article 30

The Order comes into force on the day of its publication.

Rector of Andrzej Frycz Modrzewski Krakow University